



THE GREEN SHEET

A newsletter for clergy and lay church leadership

XXXI

NOVEMBER 2022

ISSUE #11

DUVALL CENTER CLOSED FOR NOVEMBER HOLIDAY

All diocesan staff members will be out of the office on Thursday, November 24, and Friday, November 25.

CLERGY NEWS

NO NEW NEWS

NEW ANNUAL ENROLLMENT FOR 2023 HEALTH BENEFITS

Annual Enrollment for 2023 Medical / Dental plans for eligible clergy / lay employees will run from **October 12 to November 2**. Information was mailed out in September to all churches. CPG mailed information to all current members one week prior to enrollment start. Please visit our Diocesan benefits webpage for premium rates, plan / benefit summaries, and other helpful information at www.diocgc.org/benefits. Otherwise, visit CPG's Annual Enrollment homepage for additional in-depth information when released at: www.cpg.org/annualenrollment

If you need any help completing and adding dependent information, they should contact Client Services at (800) 480-9967, Monday to Friday, 8:30 AM to 8:00 PM ET.

NEW CYBER SECURITY INSURANCE WORKSHOP

November 17, 2022 at 4pm CT via Zoom hosted by Dwight Babcock, Diocesan Administrator

Join at this link: <https://us02web.zoom.us/j/82068066157>

Join Dwight for an informational workshop to review the new Church Insurance coverage for Cyber Security. We'll cover insurance coverage, limits, and deductibles. We'll also cover how to prevent cybercrime, tools and resources available, and what to do if you are hacked.

A cyber-attack is basically a robbery and the target is data. The data can be anything that's meant to remain confidential: banking information, Social Security and driver's license numbers, health records, or other personal details of employees / parishioners. Churches can be among the organizations that cyber criminals may target as they may not have security measures in place. Your church software might not be up to date, maybe you fail to regularly back up important files, or you have inadequate anti-spyware and anti-virus software.

We are working to have a representative of church insurance on hand to answer questions about coverages. Hope you can join to ask questions and share your concerns.

NEW CLERGY REMINDER: NEW ASSIGNMENT FORM

CPG has recently been running into a few issues with clergy / employers that have not submitted or updated employment / compensation changes with CPG via the "New Assignment Notice" form. This has implications for clergy pensions and takes a fair amount of work to clean up. Note that CPG sends all clergy an annual statement about your compensation, credited service accrued, etc.; if you see anything needing to be fixed / updated, this form needs to be completed and sent to CPG timely. Remember, clergy/employers must submit this form to CPG when:

- A cleric begins an assignment or changes employers, including initial employment
- A cleric's employment status changes to make him/her eligible (or ineligible) for benefits
- A cleric's employment is terminated, including due to retirement
- A cleric's or lay employee's compensation changes, including when a one time payment is made

You can find the CPG form at: <https://www.diocgc.org/administrative-resources> or call Kim at the diocesan office.

NEW PLEASE VERIFY PLEDGES

As we near the end of 2022, please take a moment to look at the attached financials and verify the total pledge listed received by October 31st matches your church records. Also the following UTO funds have been received to date:

Christ Church, Pensacola \$702

St. John's, Mobile \$209

St. Jude's, Niceville \$215

NEW TENS MATERIALS AVAILABLE

Annual pledge campaign materials are available on the TENS website: This year's theme is "More Than Enough: Annual Pledge Campaign". Resources include: Graphics and Logos in many common formats; Customizable letters from Clergy, Stewardship Committee, and Wardens; Customizable pledge / promise cards, etc. All churches have access to TENS materials as they are included in our diocesan membership. The login credentials change each year for members. LOGIN at: <https://www.tens.org/>. **2022 password: Luke9:17** (Note: a username is no longer required.)

Looking for year-end giving solutions and tips on how to leverage online giving to fund ministry? TENS and Vanco will host a webinar on Thursday, **November 3 at 10 AM PT / 1PM ET**. Learn more about the TENS partnership with Vanco and how to increase giving potential in your congregation. [Register for this free webinar today!](#)

NEW WAITING - AN ADVENT REFLECTION SERIES

Join us this Advent as we explore what it's like to wait! We will be offering a collection of daily questions and reflections inviting us to consider what we experience and learn in our waiting, and how we find God - and God finds us - in our waiting.

Each Sunday a brief video will be shared on Facebook and Instagram to introduce us to a focus and reflection for the week. Each day a question will be posted for us to ponder. You are invited to share your own reflections by replying to these posts or reposting on your personal social media. Please follow and use #diocgcwaits. Be sure to follow our diocesan social media accounts at: [Facebook](#) and [Instagram](#).

You do not need a Facebook or Instagram account to follow along on those platforms but if you prefer to receive the reflections and questions via e-mail, please [sign up using this link](#). E-mails containing the video and daily questions and reflections will be sent out on the Sundays of Advent.

We can't WAIT to have you join us this Advent!

NEW MURRAY HOUSE OPEN HOUSE ON DECEMBER 4

Everyone is invited to stop by Murray House Assisted Living Residence for a special open house on **Sunday, December 4, from 2pm to 4pm**. Enjoy Christmas refreshments, meet the residents, staff and their new executive director, Angela Powell. You'll also have the opportunity to take a casual tour of the beautiful facility.

Murray House is located at 1257 Government St, Mobile, AL.

RESOURCE: LAY LEADERS DIRECTORY

There is a new list/resource on our diocesan website that lists the Lay Leaders who have been canonically certified as Lay Worship Leaders and Lay Preachers. We have provided this list for many of our smaller parishes that have occasional need of assistance when supply clergy are not available. Bishop Kendrick and Dean Joy Blaylock work in conjunction with those who are invited to lead worship or preach at a church different than their own. This has been found to be a joyful fruit of the Lay School as it deepens the bonds of relationship and ministry across our diocese.

If you have any questions, please feel free to contact Dean Joy Blaylock at joyblaylock@diocgc.org. You can find the Lay Leader list here: <https://www.diocgc.org/lay-ministry>.

2023 DIOCESAN CONVENTION DATE CHANGE

The 52nd Annual Diocesan Convention - originally scheduled for February 16-18, 2023 - will now be held March 2-4, 2023, at the University of West Florida Commons Conference Center located at 11000 University Pkwy, Pensacola, Florida. Members of the Standing Committee approved the change at their August meeting pursuant to Canon 3, Section 2 of our diocesan canons.

An important note about the 2023 convention: in addition to our normal elections, we will be electing deputies to the 81st General Convention of The Episcopal Church to be held in Louisville, KY in 2024. Now is a good time to discern if you would like to represent our diocese at GC81. More specific details will be forthcoming.

IRS MILEAGE RATE CHANGE

For the final 6 months of 2022, the standard mileage rate for business travel has increased 4 cents from 58.5 cents to 62.5 cents per mile, effective July 1, 2022. In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year. Go to <https://www.irs.gov/newsroom/irs-increases-mileage-rate-for-remainder-of-2022> for additional information.

TECHNOLOGY SAVINGS FOR NON-PROFITS

Remember that all churches have an account created for them on TechSoup, a technology non-profit that provides access to many tools for other non-profits donated by key companies such as Microsoft, Intuit, Adobe, Dell, etc. This allows your church to purchase software, hardware, courses, and other technology services at greatly discounted rates. Please contact the diocesan office to receive your association code and to provide the name/email of who will be your TechSoup administrator (required if you want to place an order). Visit www.techsoup.org to look over products.

CHANGES TO THE ONLINE SAFEGUARDING / RISK MANAGEMENT SYSTEM

Our Safeguarding system has migrated to a new platform. You can find links and guidelines on the diocesan website at: <https://www.diocgc.org/administrative-resources> The name of this program changed from "Armatus" to "Praesidium Academy." Each church must identify church Administrators; Admin's can be added to the system by contacting the Diocesan Office. These Admins will add their church members to the Academy system and generate "invitations" to those needing to take Safeguarding modules.

To Sign Up for new Safeguarding system:

1. E-mail the Safeguarding Online Administrator assigned to your parish.
2. Your designated church Administrator will facilitate your access Praesidium Academy by generating an "invitation e-mail" which will be sent to you from donotreply@praesidiuminc.com.
3. Fill in the required information (including your desired password).
4. Click Accept Invite.
5. You will be redirected to the login screen - please log in with your e-mail address and the password you just created.
6. You can now proceed to find and complete the required modules.

If your coursework is over 4 years old, it will be considered dated/expired and may not have been moved over into your new account. If you have any questions, please contact Dwight Babcock or Mary Poss at 850-434-7337.

CONGREGATIONS IN TRANSITION (as of 11/1/2022)

Andalusia, St. Mary's	Using supply clergy, profile on parish website; receiving names
Apalachicola, Trinity	In process; interim in place; not yet receiving names
Grace Chapel and St. Thomas, Panama City Beach (joint search)	Interim in place - profile on parish website, receiving names
Gulf Breeze, St. Francis	Interim in place - profile on parish website; receiving names
Magnolia Springs, St. Paul's Chapel	Interim in place - profile on parish website; receiving names
Niceville, St. Jude's	Interim in place - profile on parish website; receiving names

Please do not contact the openings directly. For information, please contact:

The Rev. Ashley Freeman, Canon to the Ordinary, at ashley@diocgc.org.

INSURANCE UPDATES

- Please visit our website for additional insurance info:
 - [Congregational Resources](#)
 - [Risk Management & Insurance Basics for Religious Organizations \(recommended\)](#)
 - [Safety and Insurance Handbook for Churches \(recommended\)](#)

2022 LOGIN CREDENTIALS FOR TENS STEWARDSHIP MATERIALS

2022 password: Luke9:17 (Note: a username is no longer required.)

We are a diocesan member of TENS, [The Episcopal Network for Stewardship](#). With our membership comes the ability for all of our churches to use the materials advertised by TENS. They include all the printable materials and resources for an eight-week giving campaign. This year's materials combined with the ZOOM workshops in July and August will help you and your congregation navigate these new times, using technical and pastoral best practices. Please download the tools through the members portal and invite your stewardship teams to sign up for workshops.

In addition, TENS is offering several free webinars to all members. You may find those at <https://www.tens.org/webinars-events/tens-webinars/>

JOB POSTINGS [Submit a job posting](#)

NEW Part-time Office Manager

The Episcopal Churches of Panama City Beach (St. Thomas by the Sea and Grace) are seeking a part-time office manager to serve each church (12 and 16 hours/wk, respectively). Duties include preparation of service bulletins and newsletters, accounts payable and bookkeeping and other tasks as needed. Computer literacy with Microsoft and Google. Up to \$16/hour depending on qualifications. Contact Marna Zok at marna.zok@gmail.com.

COMMUNICATIONS QUICK LINKS

[Submit an article for publication](#)

[Submit a church/community event](#)

[Submit a job posting](#)

LINK TO SUBSCRIBE TO DIOCESAN EMAIL LIST

We would be so grateful if you would consider adding the link below to your regular church communications and on your websites so that members can subscribe and stay connected to news from around the diocese. Thank you! [SUBSCRIBE TO DIOCESAN COMMUNICATIONS](#) or Text DIOCGC to 22828.

MUSIC LICENSING

If your church offers music during services, it is important to follow all copyright guidelines, which include maintaining a license to perform, broadcast, or print copyrighted music. Review your church's licensing agreements, and be sure to add the streaming option if you are broadcasting services online. Recommended licensing companies include [One License](#), [Christian Copyright Licensing International](#)(CCLI), [Christian Copyright Solutions](#).

LEARN - PRAY - ACT RESOURCES

As a recommitment to our work of Becoming Beloved Community, the Commission on Racial Justice & Reconciliation gathered resources for us to do this work. You can find the resources at www.diocgc.org/learn-pray-act.

CYCLES OF PRAYER FOR DIOCESE AND PRISON MINISTRY

Congregations are asked to include both our Diocesan Cycle of Prayer and our Prison Ministry Cycle of Prayer in their Prayers of the People, newsletters, and/or bulletins. Both are available at www.diocgc.org/cycle-of-prayer.

DID THE BISHOP VISIT YOUR CHURCH?

If Bishop Russell made a visit to your church for confirmation, reception or other special event, we would love to have a group photo or two on file for our records and sharing in our newsletters! Send high resolution images (1MB or larger file size) to jenn@diocgc.org, include photographers name for credit.

UPCOMING DIOCESAN EVENTS

WHAT	WHEN	WHERE
Pilgrimage to Equal Justice Initiative sponsored by Commission on Racial Justice & Reconciliation	Nov 5	Montgomery MORE DETAILS
Retired Clergy & Spouses lunch with the Bishop	Nov 10	Beckwith
Speaker Series with the Rev. Rachel Taber-Hamilton presented by the Commission on Racial Justice & Reconciliation	Nov 10	Online LINK TO JOIN
Priesthood Ordination - Kenneth White-Spunner	Nov 13	St. John's, Monroeville
Duvall Center closed	Nov 24, 25	
Workshop: Becoming Beloved Community - Sacred Conversations presented by the Commission on Racial Justice & Reconciliation	Dec 3	Redeemer, Mobile LINK TO REGISTER

Stay up-to-date on diocesan events by bookmarking our calendar: <https://www.diocgc.org/calendar-of-events>.

BISHOP RUSSELL'S SCHEDULE

WHAT	WHEN	WHERE
Tuesday Visitation	Nov 1 pm	St. Mary's, Coden
Lay Leadership Training	Nov 5	St. Jude's, Niceville
Visitation	Nov 6	All Saints, Mobile
Wednesday Visitation	Nov 9 pm	St. Luke's, Mobile
Retired Clergy & Spouses lunch with the Bishop	Nov 10	Beckwith
Happening Steering Committee	Nov 12	ZOOM
Visitation	Nov 13	St Stephen's, Brewton
Priesthood Ordination [Kenneth White-Spunner]	Nov 13 @ 4pm	St John's, Monroeville
Mobile Clericus meeting	Nov 15	All Saints, Mobile
Cyber Security Webinar	Nov 17	ZOOM
Bishop-elect Duckworth Consecration	Nov 19	Diocese of Louisiana
Visitation	Nov 20	St. Paul's, Mobile
Visitation	Nov 27	St. Andrew's, Destin
Visitation	Nov 30	St. Andrew's, Mobile

Episcopal Diocese of the Central Gulf Coast

Green Sheet 2022

Treasurer's Report - October 2022

(Please Note: Report reflects funds received as of October 31, 2022)

Congregational Pledges	MTD Actual (2022)	YTD Rec'd (2022)	YTD Budget Variance	Annual Pledge (2022)
Pledges				
Andalusia, St. Mary's (131)	\$0.00	\$9,000.00	(\$1,000)	\$12,000.00
Apalachicola, Trinity (120)	\$1,333.00	\$13,330.00	\$0	\$16,000.00
Atmore, St. Anna's (114)	\$0.00	\$0.00	(\$500)	\$600.00
Atmore, Trinity (27)	\$200.00	\$2,000.00	\$160	\$2,208.00
Bay Minette, Immanuel (29)	\$271.00	\$3,576.06	\$758	\$3,382.00
Bon Secour, St. Peter's (165)	\$515.20	\$5,032.43	(\$673)	\$6,846.00
Brewton, St. Stephen's (168)	\$413.50	\$13,302.97	(\$939)	\$17,090.00
Cantonment, St. Monica's (118)	\$0.00	\$600.00	\$100	\$600.00
Chickasaw, St. Michael's (45)	\$0.00	\$0.00	(\$431)	\$517.00
Chipley, St. Matthew's (46)	\$400.00	\$5,107.03	\$607	\$5,400.00
Citronelle, St. Thomas (4)	\$0.00	\$220.00	(\$72)	\$350.00
Coden, St. Mary's (33)	\$0.00	\$5,569.00	\$1,402	\$5,000.00
Crestview, Epiphany (40)	\$200.00	\$2,000.00	\$0	\$2,400.00
Daphne, St. Paul's (675)	\$5,100.00	\$46,020.00	(\$5,069)	\$61,307.00
Dauphin Isld, St. Francis (55)	\$850.00	\$8,500.00	\$0	\$10,138.00
DeFnk Spgs, St Agatha's (52)	\$283.48	\$3,266.69	\$0	\$4,000.00
Destin, St. Andrew's (83)	\$0.00	\$6,025.00	\$442	\$6,700.00
Dothan, Nativity (511)	\$0.00	\$30,333.00	(\$13,000)	\$52,000.00
Enterprise, Epiphany (47)	\$850.00	\$8,500.00	\$237	\$9,916.00
Eufaula, St. James' (196)	\$1,250.00	\$11,250.00	(\$1,250)	\$15,000.00
Fairhope, St. James' (1453)	\$9,038.92	\$92,352.63	(\$15,981)	\$130,000.00
Foley, St. Paul's (263)	\$0.00	\$21,375.00	(\$2,381)	\$28,507.00
Ft. Wltn Bch, St. Simon (516)	\$9,663.34	\$53,148.37	\$4,832	\$57,980.00
Greenville, St. Thomas (130)	\$5,508.23	\$17,088.23	(\$525)	\$21,136.00
Gulf Breeze, St. Francis (243)	\$0.00	\$11,998.00	(\$3,790)	\$18,945.00
Gulf Shores, Holy Spirit (375)	\$2,812.50	\$28,125.00	\$0	\$33,750.00
Jackson, St. Peter's (29)	\$0.00	\$1,400.00	\$233	\$1,400.00
Laguna Beach, St. Thomas (96)	\$0.00	\$2,786.41	(\$1,851)	\$5,565.00
Lillian, Advent (75)	\$910.83	\$9,108.30	\$0	\$10,930.00
Magnolia Spgs, St. Pauls (201)	\$10,000.00	\$25,000.00	\$8,333	\$20,000.00
Marianna, St. Luke's (132)	\$0.00	\$7,583.28	(\$4,333)	\$14,300.00
Milton, St. Mary's (160)	\$0.00	\$11,832.50	(\$805)	\$15,165.00
Mobile, All Saints' (418)	\$1,666.67	\$16,500.03	(\$167)	\$20,000.00
Mobile, Christ (607)	\$3,483.33	\$34,833.30	\$0	\$41,800.00
Mobile, Good Shepherd (146)	\$500.00	\$2,220.00	\$1,868	\$423.00
Mobile, Redeemer (270)	\$1,120.66	\$10,637.98	(\$404)	\$13,250.00
Mobile, St. Andrew's (37)	\$218.00	\$2,951.68	(\$1,215)	\$5,000.00
Mobile, St. John's (119)	\$908.90	\$9,265.66	(\$2,484)	\$14,100.00
Mobile, St. Luke's (331)	\$1,666.66	\$14,999.94	(\$1,667)	\$20,000.00
Mobile, St. Mark's (6)	\$0.00	\$0.00	(\$2,000)	\$2,400.00
Mobile, St. Paul's (2033)	\$30,834.00	\$154,170.00	\$0	\$185,000.00
Mobile, Trinity (215)	\$1,210.00	\$12,100.00	\$0	\$14,520.00
Monroeville, St. John's (45)	\$350.58	\$3,300.36	(\$4,520)	\$9,384.00
Navarre, St. Augustine's (127)	\$453.00	\$2,921.50	\$298	\$3,148.00
Niceville, St. Jude's (238)	\$4,709.84	\$23,549.20	(\$100)	\$28,379.00
Ozark, St. Michael's (44)	\$0.00	\$0.00	(\$1,307)	\$1,568.00
Pnma City, Holy Nativity (706)	\$2,750.00	\$27,500.00	\$0	\$33,000.00
Panama City, St. Andrews (250)	\$1,468.00	\$32,361.00	\$17,361	\$18,000.00
Panama City, St. Patrick's (64)	\$0.00	\$2,577.28	(\$2,993)	\$6,684.00
Panama City Beach, Grace (123)	\$877.50	\$8,775.00	\$0	\$10,524.00
Pensacola, Christ (1307)	\$10,591.00	\$92,111.00	(\$13,806)	\$127,100.00
Pensacola, Holy Cross (211)	\$1,900.00	\$19,000.00	\$167	\$22,600.00
Pensacola, Holy Trinity (90)	\$355.22	\$8,914.67	\$894	\$9,625.00
Pcola, St. Christopher's (603)	\$5,638.33	\$56,383.34	\$0	\$67,660.00
Pensacola, St. Cyprian's (45)	\$850.00	\$1,700.00	(\$1,129)	\$3,395.00
Pensacola, St. John's (104)	\$0.00	\$7,608.09	(\$1,559)	\$11,000.00
Pt St. Joe, St. James' (125)	\$0.00	\$750.00	(\$500)	\$1,500.00
Robertsdale, St. John (61)	\$135.00	\$1,350.00	(\$67)	\$1,700.00
SRB, Christ King (255)	\$9,373.70	\$44,884.92	\$1,552	\$52,000.00
Troy, St. Mark's (116)	\$2,930.00	\$14,650.00	\$0	\$17,580.00
Wewahitchka, St. John's (16)	\$0.00	\$0.00	(\$1,667)	\$2,000.00
Total Pledges	\$133,590	\$1,061,445	(\$48,938)	\$1,332,472