



THE GREEN SHEET

A newsletter for clergy and lay church leadership

XXXI

OCTOBER 2022

ISSUE #10

DUVALL CENTER CLOSED THURSDAY, OCTOBER 27

All diocesan staff members will be out of the office on Thursday, October 27, for a staff retreat day in Evergreen, AL.

CLERGY NEWS

CONGRATULATIONS to **Deacon Rachel Iversen**, who has been appointed as the Deacon for St. Cyprian's, Pensacola effective October 1.

REMINDER REGISTRATION OPEN FOR CLERGY CONFERENCE OCTOBER 19 - 21 AT BECKWITH

The annual Clergy Conference will be held at Beckwith, October 19-21. Registration is now open for all clergy.

[REGISTER HERE](#)

NEW ANNUAL ENROLLMENT FOR 2023 HEALTH BENEFITS

Annual Enrollment for 2023 Medical / Dental plans for eligible clergy / lay employees will run from **October 12 to November 2**. Information was mailed out in September to all churches. CPG will mail information to all current members one week prior to enrollment start. Please visit our Diocesan benefits webpage for premium rates, plan / benefit summaries, and other helpful information at www.diocgc.org/benefits. Otherwise, visit CPG's Annual Enrollment homepage for additional in-depth information when released at: www.cpg.org/annualenrollment.

CPG will be sending an email Oct. 6 reminding members that for Annual Enrollment, they need to sign in to [MyCPG Accounts](#) and make sure their personal, spouse, and dependent information is up to date. A member will be required to provide a Social Security Number or Individual Taxpayer ID Number for their dependents who are already enrolled and for new dependents in order to enroll them through [MyCPG Accounts](#). Health plan enrollments cannot be completed until CPG receives all the necessary information.

If you need any help completing and adding dependent information, they should contact Client Services at (800) 480-9967, Monday to Friday, 8:30 AM to 8:00 PM ET.

NEW MURRAY HOUSE SUNDAY ON OCTOBER 9

This year on October 9, we will celebrate and honor the ministry of Murray House, an assisted living residence in Mobile. Murray House is an agency of our diocese serving men and women since 1829. We ask you to join your prayers with ours for Murray House:

Creator God of us all, we give thanks for our older adults who call Murray House their home. We give thanks for the joy they have brought us, the laughter and the tears we have shared with them. We give thanks for their compassion, for their teaching, mentoring, and friendship. We name memories we have made with them, both the happy and joyous ones and the painful and lonely ones that have bonded us closer together and to you. We name service we have shared with them that has allowed us to be a community, drawn from an amazing array of talents, and shaped us for your kingdom. We name learning moments where their insights inspired ours and our thoughts inspired their learning to even greater heights. We have been richly blessed by your loving generosity in sharing these older adults with us, and we name them in our hearts and give thanks for them in the name of Jesus Christ. Amen.

If you would like to make a gift to Murray House, [follow this link](#). Select 'Diocese (general fund)' and be sure to include Murray House Sunday in the note/memo box.

NEW CLERGY REMINDER: NEW ASSIGNMENT FORM

CPG has recently been running into a few issues with clergy / employers that have not submitted or updated employment / compensation changes with CPG via the "New Assignment Notice" form. This has implications for clergy

pensions and takes a fair amount of work to clean up. Note that CPG sends all clergy an annual statement about your compensation, credited service accrued, etc.; if you see anything needing to be fixed /updated, this form needs to be completed and sent to CPG timely. Remember, clergy/employers must submit this form to CPG when:

- A cleric begins an assignment or changes employers, including initial employment
- A cleric's employment status changes to make him/her eligible (or ineligible) for benefits
- A cleric's employment is terminated, including due to retirement
- A cleric's or lay employee's compensation changes, including when a one time payment is made

You can find the CPG form at: <https://www.diocgc.org/administrative-resources> or call Kim at the diocesan office.

2021 CHURCH AUDITS DUE

Reminder that annual church audits for the year ending 2021 are due to the Diocese in September 2022. This is one of the very few canonical requirements that all Episcopal churches need to complete. An updated audit checklist and directions can be found on the Diocesan website at: <https://www.diocgc.org/administrative-resources> The new checklist was developed to assist and guide any church with an Audit Committee and provides a way to identify and track those processes that may need strengthening. Any questions, please contact the Administrator at dwright@diocgc.org or call the office at 850-434-7337.

RESOURCE: LAY LEADERS DIRECTORY

There is a new list/resource on our diocesan website that lists the Lay Leaders who have been canonically certified as Lay Worship Leaders and Lay Preachers. We have provided this list for many of our smaller parishes that have occasional need of assistance when supply clergy are not available. Bishop Kendrick and Dean Joy Blaylock work in conjunction with those who are invited to lead worship or preach at a church different than their own. This has been found to be a joyful fruit of the Lay School as it deepens the bonds of relationship and ministry across our diocese.

If you have any questions, please feel free to contact Dean Joy Blaylock at joyblaylock@diocgc.org. You can find the Lay Leader list here: <https://www.diocgc.org/lay-ministry>.

2023 DIOCESAN CONVENTION DATE CHANGE

The 52nd Annual Diocesan Convention - originally scheduled for February 16-18, 2023 - will now be held March 2-4, 2023, at the University of West Florida Commons Conference Center located at 11000 University Pkwy, Pensacola, Florida. Members of the Standing Committee approved the change at their August meeting pursuant to Canon 3, Section 2 of our diocesan canons.

An important note about the 2023 convention: in addition to our normal elections, we will be electing deputies to the 81st General Convention of The Episcopal Church to be held in Louisville, KY in 2024. Now is a good time to discern if you would like to represent our diocese at GC81. More specific details will be forthcoming.

PUBLIC SERVICE LOAN FORGIVENESS (PSLF) PROGRAM WEBINAR

If you are an employee (clergy/lay) of a religious not-for-profit organization, you may benefit from the time-sensitive waiver to PSLF, the federal student loan forgiveness program. But the window for getting credit for employment (current and previous) is closing on October 31.

EMERGENCY PREPAREDNESS RESOURCES

As we are in the middle of hurricane season, it is highly recommended to review your church's emergency preparedness plan and procedures. It is critical to have updated contact information readily available for church leadership and to identify your church's most vulnerable population in the event of a local emergency situation - like extreme weather. Equally important is to have checklist of how to secure your church facility and property or prepare for unexpected issues such fire, potential violence, active shooter. The diocese has curated a list of helpful resources, available at www.diocgc.org/emergency-response.

IRS MILEAGE RATE CHANGE

For the final 6 months of 2022, the standard mileage rate for business travel has increased 4 cents from 58.5 cents to 62.5 cents per mile, effective July 1, 2022. In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year. Go to <https://www.irs.gov/newsroom/irs-increases-mileage-rate-for-remainder-of-2022> for additional information.

TECHNOLOGY SAVINGS FOR NON-PROFITS

Remember that all churches have an account created for them on TechSoup, a technology non-profit that provides access to many tools for other non-profits donated by key companies such as Microsoft, Intuit, Adobe, Dell, etc. This allows your church to purchase software, hardware, courses, and other technology services at greatly discounted rates. Please contact the diocesan office to receive your association code and to provide the name/email of who will be your TechSoup administrator (required if you want to place an order). Visit www.techsoup.org to look over products.

CHANGES TO THE ONLINE SAFEGUARDING / RISK MANAGEMENT SYSTEM

Our Safeguarding system has migrated to a new platform. You can find links and guidelines on the diocesan website at: <https://www.diocgc.org/administrative-resources> The name of this program changed from "Armatus" to "Praesidium Academy." Each church must identify church Administrators; Admin's can be added to the system by contacting the Diocesan Office. These Admins will add their church members to the Academy system and generate "invitations" to those needing to take Safeguarding modules.

To Sign Up for new Safeguarding system:

1. E-mail the Safeguarding Online Administrator assigned to your parish.
2. Your designated church Administrator will facilitate your access Praesidium Academy by generating an "invitation e-mail" which will be sent to you from donotreply@praesidiuminc.com.
3. Fill in the required information (including your desired password).
4. Click Accept Invite.
5. You will be redirected to the login screen - please log in with your e-mail address and the password you just created.
6. You can now proceed to find and complete the required modules.

If your coursework is over 4 years old, it will be considered dated/expired and may not have been moved over into your new account. If you have any questions, please contact Dwight Babcock or Mary Poss at 850-434-7337.

CONGREGATIONS IN TRANSITION (as of 10/1/2022)

Andalusia, St. Mary's	Using supply clergy, profile on parish website; receiving names
Apalachicola, Trinity	In process; interim in place; not yet receiving names
Grace Chapel and St. Thomas, Panama City Beach (joint search)	Interim in place - profile on parish website, receiving names
Gulf Breeze, St. Francis	Interim in place - profile on parish website; receiving names
Magnolia Springs, St. Paul's Chapel	Interim in place - profile on parish website; receiving names
Niceville, St. Jude's	Interim in place - profile on parish website; receiving names

Please do not contact the openings directly. For information, please contact:

The Rev. Ashley Freeman, Canon to the Ordinary, at ashley@diocgc.org.

2022 LOGIN CREDENTIALS FOR TENS STEWARDSHIP MATERIALS

2022 password: Luke9:17 (Note: a username is no longer required.)

We are a diocesan member of TENS, [The Episcopal Network for Stewardship](#). With our membership comes the ability for all of our churches to use the materials advertised by TENS. They include all the printable materials and resources for an eight-week giving campaign. This year's materials combined with the ZOOM workshops in July and August will help you and your congregation navigate these new times, using technical and pastoral best practices. Please download the tools through the members portal and invite your stewardship teams to sign up for workshops.

The login credentials change each year for members. LOGIN at:

<https://www.tens.org/annual-pledge-campaigns/every-perfect-gift-2021/>

In addition, TENS is offering several free webinars to all members. You may find those at

<https://www.tens.org/webinars-events/tens-webinars/>

INSURANCE UPDATES

- Please visit our website for additional insurance info:
 - [Congregational Resources](#)
 - [Risk Management & Insurance Basics for Religious Organizations \(recommended\)](#)
 - [Safety and Insurance Handbook for Churches \(recommended\)](#)

JOB POSTINGS [Submit a job posting](#)

Organist/Choirmaster

Trinity Episcopal Church in Mobile is seeking a full-time organist/choirmaster. For full description of the position, requirements, benefits and application process, click the link below.

[ORGANIST/CHOIRMASTER SEARCH](#)

COMMUNICATIONS QUICK LINKS

[Submit an article for publication](#)

[Submit a church/community event](#)

[Submit a job posting](#)

LINK TO SUBSCRIBE TO DIOCESAN EMAIL LIST

We would be so grateful if you would consider adding the link below to your regular church communications and on your websites so that members can subscribe and stay connected to news from around the diocese. Thank you! [SUBSCRIBE TO DIOCESAN COMMUNICATIONS](#) or Text DIOCGC to 22828.

MUSIC LICENSING

If your church offers music during services, it is important to follow all copyright guidelines, which include maintaining a license to perform, broadcast, or print copyrighted music. Review your church's licensing agreements, and be sure to add the streaming option if you are broadcasting services online. Recommended licensing companies include [One License](#), [Christian Copyright Licensing International](#)(CCLI), [Christian Copyright Solutions](#).

LEARN - PRAY - ACT RESOURCES

As a recommitment to our work of Becoming Beloved Community, the Commission on Racial Justice & Reconciliation gathered resources for us to do this work. You can find the resources at www.diocgc.org/learn-pray-act.

CYCLES OF PRAYER FOR DIOCESE AND PRISON MINISTRY

Congregations are asked to include both our Diocesan Cycle of Prayer and our Prison Ministry Cycle of Prayer in their Prayers of the People, newsletters, and/or bulletins. Both are available at www.diocgc.org/cycle-of-prayer.

DID THE BISHOP VISIT YOUR CHURCH?

If Bishop Russell made a visit to your church for confirmation, reception or other special event, we would love to have a group photo or two on file for our records and sharing in our newsletters! Send high resolution images (1MB or larger file size) to jenn@diocgc.org, include photographers name for credit.

UPCOMING DIOCESAN EVENTS

WHAT	WHEN	WHERE
Clergy Conference	Oct 19-21	Beckwith REGISTRATION
Commission on Affirmative Aging workshop: Adventurous Aging	Oct 29	St. Paul's Episcopal High School, Mobile MORE DETAILS
Pilgrimage to Equal Justice Initiative sponsored by Commission on Racial Justice & Reconciliation	Nov 5	Montgomery MORE DETAILS
Retired Clergy & Spouses lunch with the Bishop	Nov 10	Beckwith

Stay up-to-date on diocesan events by bookmarking our calendar: <https://www.diocgc.org/calendar-of-events>.

BISHOP RUSSELL'S SCHEDULE

WHAT	WHEN	WHERE
Visitation	Oct 2	St. John, Robertsdale
Lay Leadership Training	Oct 8	St. Jude's, Niceville
Visitation	Oct 9 am	St. Thomas, Greenville
Tree House School Dedication	Oct 9 pm	Christ the King, Santa Rosa Beach
Baptized for Life conference	Oct 12-15	Camp McDowell, AL
Visitation	Oct 16	St. Luke's, Marianna
Clergy Conference	Oct 19-21	Beckwith
COM Discernment - Small Group mtg	Oct 22	Duvall Center
Visitation	Oct 23	St. Christopher's, Pensacola
Wednesday Visitation	Oct 26 pm	St. Francis, Gulf Breeze
Diocesan Staff Retreat	Oct 27	Evergreen, AL
Children's Center dedication	Oct 27 pm	St. John's, Pensacola
Visitation	Oct 30	St. Jude's, Niceville
Tuesday Visitation	Nov 1 pm	St. Mary's, Coden
Lay Leadership Training	Nov 5	St. Jude's, Niceville
Visitation	Nov 6	All Saints, Mobile
Wednesday Visitation	Nov 9 pm	St. Luke's, Mobile
Retired Clergy & Spouses lunch with the Bishop	Nov 10	Beckwith

Episcopal Diocese of the Central Gulf Coast

Green Sheet 2022

Treasurer's Report - September 2022

(Please Note: Report reflects funds received as of September 30, 2022)

Congregational Pledges	MTD Actual (2022)	YTD Rec'd (2022)	YTD Budget Variance	Annual Pledge (2022)
Pledges				
Andalusia, St. Mary's (131)	\$1,000.00	\$9,000.00	\$0	\$12,000.00
Apalachicola, Trinity (120)	\$1,333.00	\$11,997.00	\$0	\$16,000.00
Atmore, St. Anna's (114)	\$0.00	\$0.00	(\$450)	\$600.00
Atmore, Trinity (27)	\$200.00	\$1,800.00	\$144	\$2,208.00
Bay Minette, Immanuel (29)	\$288.80	\$3,305.06	\$769	\$3,382.00
Bon Secour, St. Peter's (165)	\$1,255.60	\$4,517.23	(\$617)	\$6,846.00
Brewton, St. Stephen's (168)	\$806.00	\$12,889.47	\$72	\$17,090.00
Cantonment, St. Monica's (118)	\$0.00	\$600.00	\$150	\$600.00
Chickasaw, St. Michael's (45)	\$0.00	\$0.00	(\$388)	\$517.00
Chipley, St. Matthew's (46)	\$450.00	\$4,707.03	\$657	\$5,400.00
Citronelle, St. Thomas (4)	\$0.00	\$220.00	(\$43)	\$350.00
Coden, St. Mary's (33)	\$0.00	\$5,569.00	\$1,819	\$5,000.00
Crestview, Epiphany (40)	\$200.00	\$1,800.00	\$0	\$2,400.00
Daphne, St. Paul's (675)	\$5,200.00	\$40,920.00	(\$5,060)	\$61,307.00
Dauphin Isld, St. Francis (55)	\$850.00	\$7,650.00	\$47	\$10,138.00
DeFnk Spgs, St Agatha's (52)	\$0.00	\$2,983.21	\$0	\$4,000.00
Destin, St. Andrew's (83)	\$1,675.00	\$6,025.00	\$1,000	\$6,700.00
Dothan, Nativity (511)	\$0.00	\$30,333.00	(\$8,667)	\$52,000.00
Enterprise, Epiphany (47)	\$850.00	\$7,650.00	\$213	\$9,916.00
Eufaula, St. James' (196)	\$1,250.00	\$10,000.00	(\$1,250)	\$15,000.00
Fairhope, St. James' (1453)	\$7,385.75	\$83,313.71	(\$14,186)	\$130,000.00
Foley, St. Paul's (263)	\$2,375.00	\$21,375.00	\$0	\$28,507.00
Ft. Wltn Bch, St. Simon (516)	\$4,831.67	\$43,485.03	\$0	\$57,980.00
Greenville, St. Thomas (130)	\$0.00	\$11,580.00	(\$4,272)	\$21,136.00
Gulf Breeze, St. Francis (243)	\$667.00	\$11,998.00	(\$2,211)	\$18,945.00
Gulf Shores, Holy Spirit (375)	\$2,812.50	\$25,312.50	\$0	\$33,750.00
Jackson, St. Peter's (29)	\$0.00	\$1,400.00	\$350	\$1,400.00
Laguna Beach, St. Thomas (96)	\$0.00	\$2,786.41	(\$1,387)	\$5,565.00
Lillian, Advent (75)	\$910.83	\$8,197.47	\$0	\$10,930.00
Magnolia Spgs, St. Pauls (201)	\$0.00	\$15,000.00	\$0	\$20,000.00
Marianna, St. Luke's (132)	\$0.00	\$7,583.28	(\$3,142)	\$14,300.00
Milton, St. Mary's (160)	\$0.00	\$11,832.50	\$459	\$15,165.00
Mobile, All Saints' (418)	\$1,666.67	\$14,833.36	\$0	\$20,000.00
Mobile, Christ (607)	\$3,483.33	\$31,349.97	\$0	\$41,800.00
Mobile, Good Shepherd (146)	\$220.00	\$1,720.00	\$1,403	\$423.00
Mobile, Redeemer (270)	\$1,120.66	\$9,517.32	(\$420)	\$13,250.00
Mobile, St. Andrew's (37)	\$629.68	\$2,733.68	(\$1,016)	\$5,000.00
Mobile, St. John's (119)	\$1,117.39	\$8,356.76	(\$2,218)	\$14,100.00
Mobile, St. Luke's (331)	\$0.00	\$13,333.28	(\$1,667)	\$20,000.00
Mobile, St. Mark's (6)	\$0.00	\$0.00	(\$1,800)	\$2,400.00
Mobile, St. Paul's (2033)	\$0.00	\$123,336.00	(\$15,414)	\$185,000.00
Mobile, Trinity (215)	\$1,210.00	\$10,890.00	\$0	\$14,520.00
Monroeville, St. John's (45)	\$376.88	\$2,949.78	(\$4,088)	\$9,384.00
Navarre, St. Augustine's (127)	\$0.00	\$2,468.50	\$108	\$3,148.00
Niceville, St. Jude's (238)	\$0.00	\$18,839.36	(\$2,445)	\$28,379.00
Ozark, St. Michael's (44)	\$0.00	\$0.00	(\$1,176)	\$1,568.00
Pnma City, Holy Nativity (706)	\$2,750.00	\$24,750.00	\$0	\$33,000.00
Panama City, St. Andrews (250)	\$817.00	\$30,893.00	\$17,393	\$18,000.00
Panama City, St. Patrick's (64)	\$247.17	\$2,577.28	(\$2,436)	\$6,684.00
Panama City Beach, Grace (123)	\$877.50	\$7,897.50	\$0	\$10,524.00
Pensacola, Christ (1307)	\$0.00	\$81,520.00	(\$13,805)	\$127,100.00
Pensacola, Holy Cross (211)	\$1,900.00	\$17,100.00	\$150	\$22,600.00
Pensacola, Holy Trinity (90)	\$951.05	\$8,559.45	\$1,341	\$9,625.00
Pcola, St. Christopher's (603)	\$5,638.33	\$50,745.01	\$0	\$67,660.00
Pensacola, St. Cyprian's (45)	\$0.00	\$850.00	(\$1,696)	\$3,395.00
Pensacola, St. John's (104)	\$275.73	\$7,608.09	(\$642)	\$11,000.00
Pt St. Joe, St. James' (125)	\$0.00	\$750.00	(\$375)	\$1,500.00
Robertsdale, St. John (61)	\$135.00	\$1,215.00	(\$60)	\$1,700.00
SRB, Christ King (255)	\$0.00	\$35,511.22	(\$3,489)	\$52,000.00
Troy, St. Mark's (116)	\$0.00	\$11,720.00	(\$1,465)	\$17,580.00
Wewahitchka, St. John's (16)	\$0.00	\$0.00	(\$1,500)	\$2,000.00
Total Pledges	\$57,758	\$927,854	(\$71,312)	\$1,332,472