



XXXIII

March 2024

ISSUE #3

NOTE: The Duvall Center office of the bishop and diocesan staff will be closed for ½ day on Good Friday, March 29, and Monday, April 1.

CLERGY NEWS

CONGRATULATIONS to **Rian Adams** who was appointed as Priest-in-Charge of St James in Port Saint Joe, FL, effective February 14. We wish Rian and the parishioners of St. James all the best in their new ministry together.

NEW UPCOMING LEADERSHIP TRAINING OPPORTUNITIES

Sunday, March 17 4 p.m. on Zoom	Saturday, May 11 10 a.m. in person	Saturday, August 3 10 a.m Hybrid
Vestry Training with Bishop Russell and Dwight Babcock	Senior Warden Day with Diocesan Staff	Treasurer's Training with Dwight Babcock
For all vestry members	For senior wardens	For treasurers
Details Register	Details forthcoming	Details forthcoming

NEW VESTRY MEMBERS? SUBMIT UPDATES TO THE DIOCESAN OFFICE Annually, we request churches to update their leadership directory for the diocesan database. The update is especially important to report changes in vestry membership. Please submit your completed form, linked below, as soon as possible. Thank you! Direct questions to jenn@diocgc.org. [CHURCH LEADERSHIP DIRECTORY FORM](#)

PAST DUE 2023 PAROCHIAL REPORTS DUE (Filed in 2024) MARCH 1

Remember that 2023 Parochial Reports are due March 1, 2024. This is only one of two items that are canonically required by TEC so please complete it timely. The Parochial Report is found online at: <https://reports.dfms.org>. Each church will login into this site with their unique login (an email) and password. A reminder with your login ID was emailed to you in December by the General Convention Office. If you need your login ID again, please contact the diocesan office and we can provide. Instructions, blank forms, and a helpful screencast can be found at: <https://www.generalconvention.org/pr-workbook-and-instructions>.

A reminder that your reports are due online using the DFMS Filing website; paper documents are not accepted. If you wish, you can use the blank PDF version of the form as your working document; but it will need to be entered online for it to be officially submitted as complete.

53RD ANNUAL DIOCESAN CONVENTION SUMMARY

The 53rd Annual Diocesan Convention was held February 23-24, 2024, at St. Paul's Episcopal Church, Daphne. The summary of the proceedings, recordings, elections, photos, etc. is forthcoming and will be made available on the diocesan website as soon as possible.

NEW BECKWITH SUNDAY ON APRIL 28

Every year on the last Sunday of April, congregations are invited to celebrate the mission and ministry of Beckwith Camp and Conference Center. Help us highlight our beloved Camp Beckwith in your Sunday service by asking folks to wear their Beckwith gear to church, use the special liturgy found on <https://www.beckwithal.com/beckwith-sunday.html>, and consider donating your offering plate cash to Beckwith in support of its many projects and programs.

2024 CONGREGATION PLEDGE REPORT

Please review the attached Treasurer's Report on this month's Green Sheet. It includes all reported congregational pledge forms reported at our 2024 Convention / received to date. If you believe your pledge is not correct, please contact Kim. If your church still has an asterisk (*) next to the "Annual Pledge 2024" column, it means we still haven't received your annual pledge (or we missed it). Just let Kim know and she will resend it right away. Please do your best in meeting your annual pledge commitment for 2024; most of the annual diocesan mission / ministry budget (almost 90%) is through your direct financial contributions. Thanks again for your support.

YOUTH MINISTRY STEERING COMMITTEE APPLICATIONS DUE MAY 1

Meghan Johnson, missionary for Youth Ministry, is creating a Youth Ministry Steering Committee for the diocese. The committee will get together once a month on Zoom to discuss event planning, guidelines, ministry, and more. It will consist of 5 adults, 10 youth, and 2 spiritual directors who will work to grow the diocese's ministry for youth. Please fill out the appropriate application if you are interested in serving on the committee. Applications are due May 1.

[Youth Application](#) [Adult Application](#)

For more information, contact Meghan Johnson at meghan@diocgc.org.

2024 MILEAGE RATE

The 2024 mileage rate was recently released by the IRS. The IRS revises the mileage rate each year based on expenses that include the cost of gas, car insurance, transportation inflation and various car maintenance costs. The new rate is \$.67 for business purposes, an increase of \$.015. It remains \$.14 for charitable purposes.

IMPUTED INCOME REPORTS SENT

Section 79 of the Internal Revenue Code requires that employers calculate imputed income for employees who receive group term life insurance coverage in excess of \$50,000. Clergy and Lay employees who have this type of group term life insurance coverage are required to pay taxes on the value of that insurance coverage in excess of \$50,000. We have done the calculations for you and mailed them back in December to all employers. Although the diocese provides this information to your employer, we want you to be aware of this additional income. It is important that you confirm with your employer both the figure provided in the letter mailed and that your employer will include an imputed income figure on your Form W-2. Questions? Call Kim in the diocesan office.

CLERGY REMINDER: NEW ASSIGNMENT FORM

CPG has recently been running into a few issues with clergy / employers that have not submitted or updated employment / compensation changes with CPG via the "New Assignment Notice" form. This has implications for clergy pensions and takes a fair amount of work to clean up. Note that CPG sends all clergy an annual statement about your compensation, credited service accrued, etc.; if you see anything needing to be fixed / updated, this form needs to be completed and sent to CPG timely. Remember, clergy/employers need to submit this form to CPG when:

- A cleric begins an assignment or changes employers, including initial employment
- A cleric's employment status changes to make him/her eligible (or ineligible) for benefits
- A cleric's employment is terminated, including due to retirement
- A cleric's or lay employee's compensation changes, including when a one time payment is made

You can find the CPG form at: <https://www.diocgc.org/administrative-resources> or call Kim at the diocesan office.

STEWARDSHIP MATERIALS AVAILABLE FROM TENS

Note: The 2024 password will be available soon, until then continue use of the 2023 password.

2023 password: Jeremiah17:8 (Note: a username is no longer required).

Annual pledge campaign materials are available on the TENS website: This year's theme is "More Than Enough: Annual Pledge Campaign". Resources include: Graphics and Logos in many common formats; Customizable letters from Clergy, Stewardship Committee, and Wardens; Customizable pledge / promise cards, etc. All churches have access to TENS materials as they are included in our diocesan membership. The login credentials change each year for members. LOGIN at: <https://www.tens.org/>.

RESOURCE: LAY LEADERS DIRECTORY

The list of Lay Leaders who have been canonically certified as Lay Worship Leaders and Lay Preachers is available on the diocesan website. We have provided this list for many of our smaller parishes that have occasional need of assistance when supply clergy are not available. Bishop Kendrick and Dean Joy Blaylock work in conjunction with those who are invited to lead worship or preach at a church different than their own. This has been found to be a joyful fruit of the Lay School as it deepens the bonds of relationship and ministry across our diocese.

If you have any questions, please feel free to contact Dean Joy Blaylock at joyblaylock@diocgc.org. You can find the Lay Leader list here: <https://www.diocgc.org/lay-ministry>.

ONLINE SAFEGUARDING / RISK MANAGEMENT SYSTEM

Our Safeguarding system uses a program from Presidium Academy. You can find links and guidelines on the diocesan website at: <https://www.diocgc.org/administrative-resources>. Each church must identify church Administrators; Admin's can be added to the system by contacting the Diocesan Office. These Admins will add their church members to the Academy system and generate "invitations" to those needing to take Safeguarding modules.

- To Sign Up for new Safeguarding system:**

E-mail the Safeguarding Online Administrator assigned to your parish.

- Your designated church Administrator will facilitate your access to Praesidium Academy by generating an "invitation email" which will be sent to you from donotreply@praesidiuminc.com.
- Fill in the required information (including your desired password).
- Click Accept Invite.
- You will be redirected to the login screen - please log in with your email address and the password you just created.
- You can now proceed to find and complete the required modules.

If your coursework is over 4 years old, it will be considered dated/expired and may not have been moved over into your new account. If you have any questions, please contact Dwight Babcock or Mary Poss at 850-434-7337.

TECHNOLOGY SAVINGS FOR NON-PROFITS

Remember that all churches have an account created for them on TechSoup, a technology non-profit that provides access to many tools for other non-profits donated by key companies such as Microsoft, Intuit, Adobe, Dell, etc. This allows your church to purchase software, hardware, courses, and other technology services at greatly discounted rates. Please contact the diocesan office to receive your association code and to provide the name/email of who will be your TechSoup administrator (required if you want to place an order). Visit www.techsoup.org to look over products.

JOB POSTINGS

No job postings at this time.

CONGREGATIONS IN TRANSITION (as of 3/1/2024)

[Mobile, St. Paul's](#)

Receiving names

[Panama City, Holy Nativity](#)

In process

Please do not contact the openings directly. For information, please contact: The Rev. Ashley Freeman, Canon to the Ordinary, at ashley@diocgc.org.

INSURANCE UPDATES

- Please visit our website for additional insurance info:
 - [Congregational Resources](#)
 - [Risk Management & Insurance Basics for Religious Organizations \(recommended\)](#)
 - [Safety and Insurance Handbook for Churches \(recommended\)](#)

LINK TO SUBSCRIBE TO DIOCESAN EMAIL LIST

We would be so grateful if you would consider adding the link below to your regular church communications and on your websites so that members can subscribe and stay connected to news from around the diocese. Thank you! [SUBSCRIBE TO DIOCESAN COMMUNICATIONS](#).

MUSIC LICENSING

If your church offers music during services, it is important to follow all copyright guidelines, which include maintaining a license to perform, broadcast, or print copyrighted music. Review your church's licensing agreements, and be sure to add the streaming option if you are broadcasting services online. Recommended licensing companies include [One License](#), [Christian Copyright Licensing International](#)(CCLI), [Christian Copyright Solutions](#).

CYCLES OF PRAYER FOR DIOCESE AND PRISON MINISTRY

Congregations are invited to include both our Diocesan Cycle of Prayer and our Prison Ministry Cycle of Prayer in their Prayers of the People, newsletters, and/or bulletins. Both are available at www.diocgc.org/cycle-of-prayer.

DID THE BISHOP VISIT YOUR CHURCH?

Send high resolution images (1MB or larger file size) from any bishop's visitations to jenn@diocgc.org, including the photographer's name for credit.

UPCOMING DIOCESAN EVENTS Stay up-to-date on diocesan events by bookmarking our calendar: <https://www.diocgc.org/calendar-of-events>.

WHAT	WHEN	WHERE
Cursillo #170	Mar 7-10	Beckwith Visit website
New Wine Skins (for clergy)	Mar 12	St. Cyprian's, Pensacola
Standing Committee Retreat	Mar 16	Ft. Walton Beach
Becoming Beloved Community Workshop	Mar 16	Christ Church Cathedral, Mobile Registration
YOUTH: Convocation III Event	Mar 17	Holy Cross, Pensacola Details & Registration
Vestry Training w/Bishop Russell and staff	Mar 17	ZOOM Registration
Episcopal Night at the Ballpark	Apr 7	Blue Wahoos Stadium Purchas Tickets

Worship in the Woods	Apr 21	Saloom Properties Details & RSVP
YOUTH: Happening #62	Apr 26-28	St. Mark's, Troy Details & Registration
Beckwith Sunday	Apr 28	Across the diocese Resources

BISHOP RUSSELL'S SCHEDULE

WHAT	WHEN	WHERE
Spring House of Bishop's meeting	Feb 27 - Mar 5	Camp Allen, Texas
Lay Worship Leader training for Holy Week	Mar 6	ZOOM
Visitation	Mar 10	Holy Cross, Pensacola
Cursillo #170 Closing Eucharist	Mar 10 [4pm]	Beckwith
Standing Committee Training retreat	Mar 16	Beckwith
Visitation	Mar 17	St. James, Fairhope
Convocation Youth Event	Mar 17 [1:30]	Holy Cross, Pensacola
Vestry Training meeting	Mar 17 [4pm]	ZOOM
Commission on Ministry & Standing Committee Diaconate interviews	Mar 23	Duvall Center
Palm Sunday Visitation	Mar 24	St. John's, Mobile
Visit and refreshments with Residents	Mar 27	Westminster Village, Mobile
Easter Service	Mar 31 [8:30]	St. Thomas, Citronelle
Easter Service	Mar 31 [11:00]	St. Peter's, Jackson
Easter Service	Mar 31 [2:00]	St. Michael's, Chickasaw
Province IV Bishops meeting	Apr 2	ZOOM
Episcopal Night at the Ballpark	Apr 7	Blue Wahoos Stadium
College of Bishops Board meeting	Apr 10	ZOOM
General Convention Governance & Structure Committee meeting	Apr 13	Online via TEAMS
Visitation	Apr 14	Christ Church Cathedral, Mobile

Episcopal Diocese of the Central Gulf Coast

Green Sheet 2024

Treasurer's Report - February 2024

(Please Note: Report reflects funds received as of 02/29/2024)

Congregational Pledges	MTD Actual (2024)	YTD Rec'd (2024)	YTD Budget Variance	Annual Pledge (2024)
Pledges				
Andalusia, St. Mary's	\$0.00	\$1,000.00	(\$1,000)	\$12,000.00
Apalachicola, Trinity	\$1,666.00	\$3,332.00	\$0	\$20,000.00
Atmore, St. Anna's	\$0.00	\$0.00	\$0	\$0.00 *
Atmore, Trinity	\$0.00	\$0.00	(\$200)	\$1,200.00 *
Bay Minette, Immanuel	\$1,047.30	\$1,047.30	\$331	\$4,300.00
Bon Secour, St. Peter's	\$0.00	\$0.00	(\$1,298)	\$7,788.00
Brewton, St. Stephen's	\$6,629.40	\$6,629.40	\$3,394	\$19,413.00
Cantonment, St. Monica's	\$2,500.00	\$2,500.00	\$2,083	\$2,500.00
Chickasaw, St. Michael's	\$0.00	\$0.00	\$0	\$0.00 *
Chiple, St. Matthew's	\$550.00	\$1,100.00	(\$265)	\$8,188.00 *
Citronelle, St. Thomas	\$0.00	\$0.00	(\$8)	\$50.00 *
Coden, St. Mary's	\$0.00	\$0.00	(\$951)	\$5,704.00
Crestview, Epiphany	\$250.00	\$500.00	\$0	\$3,000.00
Daphne, St. Paul's	\$2,500.00	\$5,000.00	\$0	\$30,000.00
Dauphin Isld, St. Francis	\$1,022.00	\$2,044.00	\$0	\$12,266.00
DeFnk Spgs, St. Agatha's	\$353.70	\$353.70	(\$656)	\$6,057.00 *
Destin, St. Andrew's	\$0.00	\$0.00	(\$1,333)	\$8,000.00
Dothan, Nativity	\$0.00	\$0.00	(\$9,167)	\$55,000.00
Enterprise, Epiphany	\$875.00	\$875.00	(\$1,082)	\$11,740.00
Eufaula, St. James'	\$1,275.00	\$2,550.00	\$0	\$15,300.00
Fairhope, St. James'	\$13,261.64	\$13,261.64	(\$8,405)	\$130,000.00
Foley, St. Paul's	\$2,643.17	\$4,882.38	(\$777)	\$33,957.00
Ft. Wltn Bch, St. Simon	\$9,108.70	\$9,108.70	\$0	\$54,652.00
Greenville, St. Thomas	\$2,709.20	\$2,709.20	(\$524)	\$19,400.00
Gulf Breeze, St. Francis	\$1,365.50	\$1,365.50	(\$373)	\$10,429.00
Gulf Shores, Holy Spirit	\$5,625.00	\$5,625.00	\$0	\$33,750.00 *
Jackson, St. Peter's	\$0.00	\$0.00	(\$300)	\$1,800.00
Laguna Beach, St. Thomas	\$0.00	\$0.00	(\$965)	\$5,787.00
Lillian, Advent	\$771.00	\$1,542.00	\$0	\$9,252.00
Magnolia Spgs, St. Pauls	\$6,250.00	\$6,250.00	\$2,083	\$25,000.00
Marianna, St. Luke's	\$0.00	\$0.00	(\$1,667)	\$10,000.00
Milton, St. Mary's	\$0.00	\$0.00	(\$1,129)	\$6,774.00
Mobile, All Saints'	\$1,666.67	\$3,333.34	\$0	\$20,000.00
Mobile, Christ	\$3,483.33	\$6,966.66	\$0	\$41,800.00
Mobile, Good Shepherd	\$2,600.00	\$2,600.00	\$0	\$15,600.00
Mobile, Redeemer	\$1,261.76	\$2,523.52	\$779	\$10,470.00
Mobile, St. Andrew's	\$0.00	\$0.00	(\$642)	\$3,849.00 *
Mobile, St. John's	\$1,410.60	\$1,410.60	(\$806)	\$13,300.00
Mobile, St. Luke's	\$1,666.66	\$3,333.66	\$0	\$20,000.00
Mobile, St. Paul's	\$32,500.00	\$32,500.00	\$0	\$195,000.00
Mobile, Trinity	\$1,466.67	\$2,933.34	\$0	\$17,600.00
Monroeville, St. John's	\$632.14	\$632.14	(\$1,590)	\$13,334.00
Navarre, St. Augustine's	\$1,000.00	\$1,000.00	\$333	\$4,000.00
Niceville, St. Jude's	\$2,434.00	\$4,868.00	\$0	\$29,206.00
Ozark, St. Michael's	\$1,400.00	\$1,400.00	\$1,167	\$1,400.00
Pnma City, Holy Nativity	\$3,327.50	\$9,982.50	\$3,328	\$39,930.00
Panama City, St. Andrew's	\$2,179.00	\$2,179.00	(\$1,154)	\$20,000.00
Panama City, St. Patrick's	\$410.34	\$410.34	(\$90)	\$3,000.00
Panama City Beach, Grace	\$1,166.92	\$2,333.84	\$0	\$14,003.00
Pensacola, Christ	\$10,000.00	\$10,000.00	(\$11,750)	\$130,500.00
Pensacola, Holy Cross	\$2,000.00	\$4,000.00	\$0	\$24,000.00
Pensacola, Holy Trinity	\$899.04	\$1,798.08	\$0	\$10,789.00
Pcola, St. Christopher's	\$6,115.00	\$12,230.00	\$0	\$73,380.00
Pensacola, St. Cyprian's	\$0.00	\$0.00	(\$548)	\$3,286.00 *
Pensacola, St. John's	\$0.00	\$0.00	(\$1,667)	\$10,000.00 *
Pt St. Joe, St. James'	\$0.00	\$0.00	(\$250)	\$1,500.00 *
Robertsdale, St. John	\$0.00	\$135.00	(\$135)	\$1,620.00 *
SRB, Christ King	\$4,781.33	\$9,364.66	\$198	\$55,000.00
Troy, St. Mark's	\$0.00	\$0.00	(\$3,000)	\$18,000.00 *
Wewahitchka, St. John's	\$0.00	\$2,000.00	\$0	\$2,000.00
Total Pledges	\$142,804	\$189,611	(\$38,033)	\$1,355,874

* 2024 pledge form outstanding as of March 4, 2024