



THE GREEN SHEET

A newsletter for clergy and church leadership

XXX

JANUARY 2021

ISSUE #1

CLERGY NEWS

Congratulations to Cindy Howard who retired as Rector of St. Mary's, Andalusia, effective January 1; **Walt Kindergan**, who will retire as Associate at Christ Church, Pensacola, effective January 10; **Greg Hein**, who will retire as Rector of St. Jude's, Niceville, effective February 1. We wish them all much joy in retirement.

Congratulations to Nick Phares, who has accepted a call as Rector of St. Luke's in Oklahoma, effective January 15. We wish Nick and Teresa all the best in their new ministry; **John Coleman** has completed his call as Priest-in-Charge of St. James, Eufaula, as they begin their search process.

2021 DIOCESAN CONVENTION

On January 4, clergy and senior wardens in charge of congregations should have received an email containing information for registering their church's delegates to convention. The registration form has been combined with the Certification of Lay Delegates form. Only one form to complete this year!

Churches are asked to register their own clergy, and lay and alternate delegates. Non-voting clergy, clergy spouses and visitors should not register.

Diocesan Convention will be livestreamed online for anyone wishing to watch convention proceedings.

Visit our convention webpage for up-to-date details, forms, etc. at www.diocgc.org/2021-diocesan-convention

Important Dates to Remember

January 4	Registration opens	Link
January 12	General resolutions due	Link
January 15	Nominations for Standing Committee Members due	Link
January 29	Registration closes	Link
January 31 (updated)	Congregational pledge request due	Email to dwight@diocgc.org
January 31, 4pm CST	Pre-Convention Meeting (online)	Delegates will be emailed details to join via Zoom
February 26-27	Diocesan Convention	Webpage

Delegates: For delegates who are up for election, it will be helpful if they are comfortable with navigating the Zoom video meeting platform. Delegates will be required to attend by Zoom and also access a voting application link via any electronic device (mobile, tablet, computer). Each delegate must have their own individual email address for voting privileges. Couples who typically share an email will need to sign-up for another account to use.

SPECIAL 2020 PAROCHIAL REPORT FORM

Following the October 9-12, 2020 meeting of Executive Council, the Rev. Canon Michael Barlowe, Executive Officer of the General Convention, announced that the form for the 2020 Parochial Report is now viewable on the General Convention website in English: <https://www.generalconvention.org/forms-and-instructions>.

The filing site will be live on January 2, 2021. Parochial Reports will be due to dioceses on March 1, 2021.

Here is the link to The Episcopal Church's press release regarding the special form:
<https://episcopalchurch.org/posts/publicaffairs/special-2020-parochial-report-form>.

REMINDER: SAFEGUARDING TRAINING (ONLINE)

NEW: Over the course of last year, churches with youth programs may have created new opportunities to engage with their youth through online video conferencing apps like Zoom. While there are no current Safeguarding modules specifically addressing online interaction with video conferencing apps, there is a module on social media safety. We recommend to anyone who works with children and young people to please review such guidelines to help protect everyone involved. Additionally, here is a video that addresses some best practices:

<https://www.youtube.com/watch?v=r4G26I08D40>.

Our ministries to children and youth are a vital part of the mission of our church; training in the prevention, detection, and reporting of sexual abuse helps us to provide a safe environment. Safeguarding is primarily about *abuse prevention training* and is **mandatory** for those working with and around children and youth. Anyone can take these online modules at any time and at your own pace. Enrolling is simple; just follow the few steps in our short guideline document available on the diocesan website: https://docs.wixstatic.com/ugd/ca270f_efa8f4dca14f48a3ada58d6efc090309.pdf

MUSIC LICENSING

If your church offers music during services, it is important to follow all copyright guidelines, which includes maintaining a license to perform, broadcast, or print copyrighted music. Review your church's licensing agreements, and be sure to add the streaming option if you are broadcasting services online. Recommended licensing companies include [One License](#), [Christian Copyright Licensing International \(CCLI\)](#), [Christian Copyright Solutions](#).

2020 LOGIN CREDENTIALS FOR TENS STEWARDSHIP MATERIALS

NOTE: As soon as we have the new login credentials for 2021, we will make them available to you; continue using 2020's.

We are a diocesan member of TENS, [The Episcopal Network for Stewardship](#). With our membership comes the ability for all of our churches to use the materials advertised by TENS. They include all the printable materials and resources for an eight week giving campaign. This year's materials combined with the ZOOM workshops in July and August will help you and your congregation navigate these new times, using technical and pastoral best practices. Please download the tools through the members portal and invite your stewardship teams to sign up for workshops.

The login credentials change each year for members. Website: <https://www.tens.org/resources/member-resources/>
Please note the login credentials for 2020: **Username:** 1PETER **Password:** FOUR:10

ANNUAL ENROLLMENT & INSURANCE UPDATES

- Clergy Imputed Income letters were sent to churches last month; this amount needs to be included as part of their taxable income for 2020. It should be reported on the church's final 941 quarterly report, and included as total wages on W-2 form with a notation in Box 12 (Code C.). If you need this info to be resent, please let Kim or Dwight know.
- All 2021 medical/dental information and supporting documents are available on our website. This includes our premium rates, plan / benefit summaries, and other helpful information. Please visit: www.diocgc.org/benefits for this information.
- Please visit our website for additional insurance info:
 - <https://www.diocgc.org/congregational-resources>
 - [Risk Management & Insurance Basics for Religious Organizations \(recommended\)](#)
 - [Safety and Insurance Handbook for Churches \(recommended\)](#)

CONGREGATIONS IN TRANSITION (as of 1/1/2021)

Dothan, Nativity	Vacant
Foley, St. Paul's	Interim in place and profile now online
Milton, St. Mary's	Interim in place
Panama City Beach, Episcopal Churches of (Grace and St. Thomas)	Receiving names
St. Luke's, Marianna	Call issued and accepted
St. Mark's, Troy	Now vac
St. James, Port St. Joe	Now vacant

For information, please contact:

The Rev. Massey Gentry, Canon to the Ordinary, at mgfairhope@gmail.com or (251) 459-4169.

Please do not contact the openings directly.

REMINDERS:

- Your annual church financial audit is due to the diocesan office by September 1 (per Canons). We fully understand if you are delayed due to COVID closure / distancing difficulties. We ask that you notify Kim or Dwight to provide a status of when you plan to complete your audit. Thank you to those churches that have completed your audit or checked in with us!
- Note that the 2021 Tax Guides will be released shortly (for 2020 tax year). It will be posted at: <https://www.cpg.org/active-clergy/retirement/tax-resources/>
Clergy income tax return info from the previous tax year are below:
[2020 Clergy Tax Return Preparation Guide for 2019 Returns](#)
[CPG Supplement to the 2020 Clergy Tax Return Preparation Guide](#)

LEARN - PRAY - ACT RESOURCES AVAILABLE

Bishop Russell recently called out for a recommitment to our work of Becoming Beloved Community. The Commission on Racial Justice & Reconciliation gathered resources for us to do this work. You can find the resources at www.diocgc.org/learn-pray-act.

COVID-19 RESOURCES

Please visit www.diocgc.org/concerning-covid19 for all updates pertaining to diocesan recommended resources during the COVID-19 pandemic. PPP loan forgiveness rules are still changing so stay tuned!

JOB POSTINGS [Submit a job posting](#)

Full-time Children's Center Director | St. John's, Pensacola

A unique opportunity in early care and education is available! St. John's Episcopal Church is looking for an experienced, high energy individual to become the founding Director of the St. John's Children's Center. This full day, full year program will provide care to infants and toddlers (6 weeks to 3 years) in a relationship-based environment. The founding Director will help design the classrooms and playground, recruit and hire staff and lead marketing and enrollment efforts. This full time position offers a competitive salary and benefits. [Position Description](#)

FACEBOOK GROUP FOR CHURCH COMMUNICATORS

Jenn Johnson, diocesan missionary for communications, moderates a closed Facebook Group for anyone who is involved in church communications within our diocese. It is a way to share ideas and resources, or pose questions and concerns. To join, contact Jenn at jenn@diocgc.org.

COMMUNICATIONS QUICK LINKS

[Submit an article for publication](#)

[Submit a church/community event](#)

[Submit a job posting](#)

CYCLES OF PRAYER FOR DIOCESE AND PRISON MINISTRY

Congregations are asked to include both our Diocesan Cycle of Prayer and our Prison Ministry Cycle of Prayer in their Prayers of the People, newsletters and/or bulletins. Both are available at www.diocgc.org/cycle-of-prayer.

BOOKMARK THE DIOCESAN CALENDAR

Stay up-to-date on diocesan events by bookmarking our calendar: <https://www.diocgc.org/calendar-of-events>.

UPCOMING DIOCESAN EVENTS

WHAT	WHEN	WHERE
Becoming Beloved Community: Racial Reconciliation - Sacred Conversations	Jan 16	ZOOM Registration link
Pre-Convention Meeting	Jan 31	ZOOM

		Link to join will be emailed to clergy and lay delegates
--	--	--

BISHOP RUSSELL'S SCHEDULE

WHAT	WHEN	WHERE
Visitation	Jan 3	Nativity, Dothan
Clergy Funeral [Teresa Leifur]	Jan 6	Holy Cross, Pensacola
COM/SC School for Ministry Priesthood interviews	Jan 9	ZOOM
Visitation & New Ministry [Bob Ott]	Jan 10	St. Luke's, Marianna
Province IV Bishops mtg	Jan 11	ZOOM
Visitation & New Ministry [Jim and Jo Popham]	Jan 17	St. Andrew's, Destin
COM Nominee interviews	Jan 23	St. Cyprian's, Pensacola
Visitation	Jan 24	St. James, Eufaula
Visitation	Jan 31 am	St. Paul's, Foley
Pre-Convention session	Jan 31 pm	ZOOM

Episcopal Diocese of the Central Gulf Coast

Green Sheet 2020

Treasurer's Report - December 2020

(Please Note: Report reflects funds received as of January 6, 2021)

Congregational Pledges	MTD Actual (2020)	YTD Rec'd (2020)	YTD Budget Variance	Annual Pledge (2020)
Pledges				
Andalusia, St. Mary's (131)	\$2,000.00	\$12,000.00	\$0	\$12,000.00
Apalachicola, Trinity (120)	\$1,500.00	\$18,000.00	\$0	\$18,000.00
Atmore, St. Anna's (114)	\$0.00	\$0.00	(\$2,470)	\$2,470.00
Atmore, Trinity (27)	\$200.00	\$2,400.00	\$0	\$2,400.00
Bay Minette, Immanuel (29)	\$774.20	\$4,295.90	\$206	\$4,090.00
Bon Secour, St. Peter's (165)	\$0.00	\$10,049.00	(\$951)	\$11,000.00
Brewton, St. Stephen's (168)	\$721.80	\$15,066.08	(\$4,732)	\$19,798.00
Cantonment, St. Monica's (118)	\$0.00	\$0.00	(\$2,494)	\$2,494.00
Chickasaw, St. Michael's (45)	\$0.00	\$561.50	(\$294)	\$855.00
Chipley, St. Matthew's (46)	\$450.00	\$5,400.00	\$0	\$5,400.00
Citronelle, St. Thomas (4)	\$0.00	\$0.00	(\$375)	\$375.00
Coden, St. Mary's (33)	\$0.00	\$4,438.00	\$0	\$4,438.00
Crestview, Epiphany (40)	\$250.00	\$3,000.00	\$0	\$3,000.00
Daphne, St. Paul's (675)	\$5,029.17	\$60,029.17	\$29	\$60,000.00
Dauphin Isld, St. Francis (55)	\$920.00	\$11,020.00	\$0	\$11,020.00
DeFnk Spgs, St Agatha's (52)	\$855.20	\$3,624.80	\$975	\$2,650.00
Destin, St. Andrew's (83)	\$367.00	\$7,008.29	\$1,254	\$5,754.00
Dothan, Nativity (511)	\$2,475.00	\$29,700.00	(\$12,300)	\$42,000.00
Enterprise, Epiphany (47)	\$800.00	\$9,600.00	\$0	\$9,600.00
Eufaula, St. James' (196)	\$1,200.00	\$18,000.00	(\$243)	\$18,243.00
Fairhope, St. James' (1453)	\$11,847.30	\$105,753.68	(\$6,446)	\$112,200.00
Foley, St. Paul's (263)	\$1,666.78	\$20,000.48	\$0	\$20,000.00
Ft. Wltn Bch, St. Simon (516)	\$4,552.50	\$54,630.00	\$0	\$54,630.00
Greenville, St. Thomas (130)	\$1,432.95	\$22,756.62	\$3,907	\$18,850.00
Gulf Breeze, St. Francis (243)	\$0.00	\$16,962.59	(\$5,967)	\$22,930.00
Gulf Shores, Holy Spirit (375)	\$2,400.00	\$28,800.00	\$0	\$28,800.00
Jackson, St. Peter's (29)	\$0.00	\$1,400.00	\$50	\$1,350.00
Laguna Beach, St. Thomas (96)	\$523.97	\$8,710.03	(\$1,314)	\$10,024.00
Lillian, Advent (75)	\$1,000.00	\$12,000.00	\$0	\$12,000.00
Magnolia Spgs, St. Pauls (201)	\$0.00	\$14,250.00	(\$9,450)	\$23,700.00
Marianna, St. Luke's (132)	\$0.00	\$2,866.26	(\$8,898)	\$11,764.00
Milton, St. Mary's (160)	\$0.00	\$14,875.00	(\$2,125)	\$17,000.00
Mobile, All Saints' (418)	\$1,500.00	\$18,000.00	\$0	\$18,000.00
Mobile, Christ (607)	\$3,483.33	\$41,799.96	\$0	\$41,800.00
Mobile, Good Shepherd (146)	\$460.00	\$460.00	(\$6,140)	\$6,600.00
Mobile, Redeemer (270)	\$1,108.00	\$12,318.63	(\$2,718)	\$15,037.00
Mobile, St. Andrew's (37)	\$0.00	\$3,571.00	(\$893)	\$4,464.00
Mobile, St. John's (119)	\$2,553.91	\$18,820.10	(\$1,380)	\$20,200.00
Mobile, St. Luke's (331)	\$1,666.00	\$19,992.00	(\$8)	\$20,000.00
Mobile, St. Mark's (6)	\$0.00	\$0.00	(\$2,500)	\$2,500.00
Mobile, St. Paul's (2033)	\$14,584.00	\$175,008.00	\$8	\$175,000.00
Mobile, Trinity (215)	\$3,300.00	\$13,200.00	\$0	\$13,200.00
Monroeville, St. John's (45)	\$208.95	\$10,999.87	\$3,245	\$7,755.00
Navarre, St. Augustine's (127)	\$330.75	\$3,281.39	\$411	\$2,870.00
Niceville, St. Jude's (238)	\$2,298.00	\$25,278.00	(\$4,719)	\$29,997.00
Ozark, St. Michael's (44)	\$1,704.00	\$1,704.00	(\$196)	\$1,900.00
Pnma City, Holy Nativity (706)	\$2,500.00	\$30,000.00	\$0	\$30,000.00
Panama City, St. Andrews (250)	\$0.00	\$21,695.69	(\$2,364)	\$24,060.00
Panama City, St. Patrick's (64)	\$420.00	\$2,789.85	(\$393)	\$3,183.00
Panama City Beach, Grace (123)	\$844.00	\$9,284.00	(\$5,970)	\$15,254.00
Pensacola, Christ (1307)	\$9,917.00	\$111,275.00	(\$10,825)	\$122,100.00
Pensacola, Holy Cross (211)	\$2,550.00	\$33,250.00	\$2,650	\$30,600.00
Pensacola, Holy Trinity (90)	\$903.38	\$10,840.56	(\$0)	\$10,841.00
Pcola, St. Christopher's (603)	\$5,833.33	\$69,999.96	(\$0)	\$70,000.00
Pensacola, St. Cyprian's (45)	\$0.00	\$1,230.00	(\$3,690)	\$4,920.00
Pensacola, St. John's (104)	\$1,000.00	\$8,500.00	\$2,500	\$6,000.00
Pt St. Joe, St. James' (125)	\$1,929.26	\$4,619.26	(\$1,381)	\$6,000.00
Robertsdale, St. John (61)	\$135.00	\$945.00	(\$573)	\$1,518.00
SRB, Christ King (255)	\$5,168.69	\$50,000.00	\$0	\$50,000.00
Troy, St. Mark's (116)	\$1,572.00	\$18,864.00	\$0	\$18,864.00
Wewahitchka, St. John's (16)	\$0.00	\$0.00	(\$2,000)	\$2,000.00
Total Pledges	\$106,935	\$1,234,924	(\$88,574)	\$1,323,498