

## APPENDIX A: Pre-Visitation Questions and Summary

Please email responses to [mary@diocgc.org](mailto:mary@diocgc.org) two weeks prior to visit

(click on above email address to submit form)

Congregation and City:

Visitation Date:

Name of Clergy serving at church:

**VESTMENTS** [to honor varying local traditions I am open to your preferences]:

Alb and Stole: Y N      Mitre: Y N      Rochet & Chimere [no mitre] Y N

Color for the day:      \_\_\_White      \_\_\_Red      \_\_\_Color of the Season

(Baptisms)    (Confirmations/Receptions only)    (all other times)

### LITURGY

Time[s] of Worship:

Rite and Eucharistic Prayer:

**LOCAL CUSTOMS ABOUT LITURGY** [i.e. offertory, Sanctus, fraction anthem, communion]:

**THOSE BEING PRESENTED** [Please send a list of names and which category being presented, to help us track letters received. It is helpful for all letter to be sent to me at one time]:

Number of Baptisms:

Number of Confirmands:

Number of Receptions:

Number of Reaffirmations:

Number of Bishop's Discretionary Fund Envelopes:

**DEDICATIONS** [new building; renovation; font etc.]

**FORUM** [Mandatory for those being baptized, confirmed, received, and reaffirmed; the entire congregation should also be invited]

**Time of Forum:**

**Number of participants expected:**

**VESTRY MEETING** [time of meeting with the Vestry and any topics to be covered]:

**HOUSING** [if overnight]:

**GENERAL QUESTIONS FOR CLERGY** [these may need more room than is provided]:

1. What about your ministry most excites you?
2. How would you characterize your congregation's hopes, anxieties and expectations at this time?
3. What, specifically, would you and/or your congregation like for me to discuss at the Forum?
4. What, specifically, would your vestry like to discuss with me?
5. What are two to three ministries to celebrate?
6. Who from your congregation are involved on Diocesan commissions and ministries?