



# Episcopal Diocese of the Central Gulf Coast

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January 12, 2010

**MEMORANDUM:** Rectors, Vicars and Senior Wardens in Charge

**FROM:** Vincent Currie, Jr.  
Diocesan Administrator

**REFERENCE:** Annual Parochial Reports  
***(DUE BACK IN BISHOP'S OFFICE BY MARCH 1, 2010)***

Enclosed is the 2009 Parochial Report forms for your congregation. Our review of it indicates that it is essentially the same form as last year. Therefore, it should be a snap to complete! Also enclosed is a cover letter from the Episcopal Church Center about this year's report. As you can see, **congregations with internet access are asked to file the report on-line.** Your "Unique Episcopal Identification" (UEID) and password are printed on a card enclosed in this packet. Be sure you preserve this information. **Those of you who don't file on-line should complete and return the report to the Bishop's office by March 1, 2010.** The Diocese will then file your report electronically. The Workbooks for Page 2 (Membership, Attendance and Services) and Page 3 (Stewardship and Financial Information) are available online rather than in printed form. To download the 2009 Parochial Report Workbooks go to <http://www.episcopalchurch.org/gc/>, click on Parochial Reports and then click Download Workbooks and Instructions. **Be sure to send the Diocesan office a signed original of your parochial report even if you file it on-line!**

Again this year, you will notice the absence of any reference to "Confirmed Communicant" (emphasis added) and/or "Confirmed Communicants in Good Standing" (emphasis added). Therefore, so that we may have the statistical data in the Diocesan office to help us determine membership and number of delegates to the Diocesan Convention, we are asking you to give us two additional statistical facts on the enclosed form and attach it to, and return it with your Parochial Report. The number of "Confirmed Communicants" is the criteria prescribed in Diocesan Canon 3, Section 4(c) for number of delegates to the Diocesan Convention. Section 4(b) describes a lay delegate as a "Confirmed Communicant in good standing, entitled to vote in congregational meetings". Diocesan Canon 18, Section 4, describes those entitled to vote as "Confirmed Communicants in good standing of not less than sixteen (16) years of age . . ."

If you have questions about any of this, please call me.

Thank you, and kindest personal regards.

Enclosures

VCjr/cmk