



Episcopal Diocese of the Central Gulf Coast

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October 28, 2009

MEMORANDUM TO: Clergy and Senior Wardens in charge of congregations
FROM: Bishop Duncan
REFERENCE: 39th Annual Diocesan Convention
"...where true love is, God himself is there!" Hymn 576
February 26, 2010
Christ Episcopal Church, Pensacola, Florida

Enclosed are several very important items for your IMMEDIATE ATTENTION. All forms are to be mailed back to the Diocesan office unless otherwise specified. It would be very helpful to my staff if they could receive the requested information before the deadline dates listed.

<u>DATE DUE</u>	<u>ITEM</u>
November 28, 2009	1. RESOLUTIONS TO AMEND CANONS (Canon 28 requires all proposals altering or amending canons should be presented in writing to the Secretary, The Rev. Canon Beverly Gibson, Christ Church Cathedral, 115 S. Conception St., Mobile, AL 36602, 90 days prior to the opening of the Convention, to be distributed to congregations 60 days prior to the opening of the Convention) (<u>Please provide the Diocesan office with a copy of your resolution</u>)
December 15, 2009	2. PLEDGE REPORTS (form previously sent, if you need another, call Jennifer Barnard at the diocesan office)
December 29, 2009	3. CERTIFICATE OF ELECTION OF LAY DELEGATES (see enclosed memo) Election of delegates must be held on or before December 28, 2009.
January 12, 2010	4. RESOLUTIONS TO CONVENTION - Our Rules of Order require that all resolutions be presented in writing to the Secretary, The Rev. Canon Beverly Gibson, Christ Church Cathedral, 115 S. Conception St., Mobile, AL 36602, forty-five (45) days prior to the Convention. (<u>Please provide the Diocesan office with a copy of your resolution</u>)
January 15, 2010	5. NOMINATIONS FOR THE STANDING COMMITTEE (see enclosed gold form)
January 15, 2010	6. REGISTRATION FORM (with fee) to Diocesan office.

Thank you for your attention to these important Diocesan Convention matters. Please let me know if you have any questions or suggestions. I look forward to our Diocesan Convention in Pensacola, and look forward to our being together as a diocesan family.

PMD,II/cmk